

6-26-1978

Administrative Notes, June 26th, 1978

University of Texas at Tyler

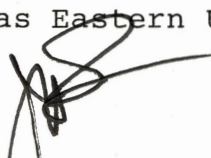


TEXAS EASTERN UNIVERSITY

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OFFICE OF THE PRESIDENT

June 26, 1978

To: Board of Regents, Texas Eastern University
From: James H. Stewart, Jr. 
Subject: Administrative Notes

I. Designations of Science Laboratories

In accordance with earlier suggestions from various members of the Board of Regents that an appropriate memorial be considered for Dr. Walter Carl Roddy, my recommendation for designation of a zoology laboratory as the Walter Carl Roddy Laboratory in the Sciences and Mathematics Building will be placed on the agenda of the July 12, 1978 board meeting. At the same time I am recommending that the electron microscope laboratory be designated as the William Zuckerman Laboratory, and materials relative to these recommendations are attached in order that board members can consider the proposals before the meeting. As you will note, the Zuckerman Laboratory designation includes a gift of \$25,000.

Relative to the Roddy Laboratory, I also plan to present a recommendation to the board at the July meeting that the Walter Carl Roddy Memorial Fund, which now totals \$1,310, be maintained as a permanent fund and the interest earned from the principal be used as a continuing source of support for upkeep of the Roddy Laboratory. This laboratory will house a large aquarium that will be used to teach entomology, invertebrate zoology, parasitology and vertebrate biology, and there will be a need to occasionally replace aquarium specimens, to buy supplies for the aquarium and to obtain specimens for the above classes.

As a matter of further information, I mention that Carl's parents, Mr. and Mrs. T. C. Roddy, Jr., are presently finalizing plans for the T. C. Roddy, Sr. and Walter Carl Roddy Memorial Biology Scholarship which will be sustained from the proceeds of an endowment contributed to the university.

II. Biennial Appropriations Request for Fiscal 1980 and 1981

The Texas Eastern University Request for Legislative Appropriations for Fiscal Years Ending August 31, 1980 and 1981 is being sent to board members under separate cover and will be included on the agenda for consideration and approval of the Board of Regents at the regular quarterly meeting scheduled for July 12, 1978. As previously explained in the Planning and Analysis Report submitted to the board with Administrative Notes on May 22, 1978, the July submission of the appropriations request has been prepared in accordance with instructions issued by the Legislative Budget Office and formulas as specified by the Coordinating Board, Texas College and University System. The TEU July submission of the request is based upon projected head count enrollments of 2100 for the Fall Semester 1978 and base period semester credit hours of 44,425. The second submission of the appropriations request, in October 1978, will be revised to reflect the actual Fall Semester 1978 head count enrollment and any necessary changes in the base period semester credit hours. After the Spring Semester 1979, the Legislative Budget Office will adjust the appropriations request to reflect the actual base period semester credit hours produced.

The Level III TEU request for operating funds as determined by Coordinating Board formulas (see summary on Table 3) provides \$5,018,278 in 1980 and \$5,254,141 in 1981 for total operating expenses of \$10,272,419 for the biennium.

The Level IV request (see summary on Table 3a) allows for actual needs of the institution and provides \$5,706,960 in 1980 and \$6,098,701 in 1981 or total operating expenses of \$11,805,661 for the biennium. The TEU request for operating expenses is based primarily upon the need to maintain services at the 1979 level plus salary increases of 6.4 percent each year of the biennium--a level which has been recommended by the Coordinating Board. Also included are 12 new faculty positions which are required to reduce the number of part-time faculty and to cover expected enrollment growth of 16 percent in 1980 and 15 percent in 1981. Custodial services, building maintenance, grounds maintenance and utility costs will also increase in 1980 and 1981 when the Sciences and Mathematics, Business Administration and Library Buildings are occupied.

Also included at Level III and Level IV in the TEU appropriations request are special items totaling \$4,406,142 in 1980 and \$5,000 in 1981. The special items (shown on

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Schedule 10) include \$3,672,853 for Part B of the Library, \$5,000 for undergraduate scholarships, \$275,000 for data processing equipment, and \$453,289 for an addition to and modification of the Physical Plant compound. Major renovations of \$774,510 have been requested for the University Center Building when the second floor is vacated by the Library. Detailed costs and justifications for these special requests are shown in the biennial appropriations request document.

The TEU net general revenue appropriations request at Level IV, including operating expenses, special items and major renovations, totals \$10,291,147 in 1980 and \$5,774,026 in 1981 or a total for the biennium of \$16,065,173.

III. Financial Report for the Year Ended August 31, 1977

The Annual Financial Report for the Year Ended August 31, 1977 is enclosed for your information and files. The financial report has been audited by representatives of the State Auditor's Office; however, the State Auditor has not issued a certificate on the report at this time. When the State Auditor's certificate is received, the board will be provided another copy of the financial report which will include a copy of the State Auditor's certificate.

IV. 1978 Summer I Term Enrollment Reports and Small Class Report

As you will note from the attached reports, the official enrollment for the 1978 Summer I Term is 967 which represents a 10.5 percent increase over the 875 enrollment figure of one year ago. Additional enrollment data and cumulative institutional enrollment reports for the 1978 Summer I Term are attached for your information and files. These reports include:

Report #1	Semester Credit Hours Produced, Summer I
Report #2	Registration Summary Report, 1973-78
Report #3	Student Enrollment Analysis, 1973-78
Report #4	Semester Credit Hours Generated
Report #5	Graduates by Field and Semester, 1974-78

The Small Class Report, as defined by the legislature, includes all organized undergraduate courses with enrollments of less than 10 students and all organized graduate courses with less than 5 students. This report will be placed on the President's Report and Recommendations for the July 12, 1978 meeting for authorization by the Board of Regents.

V. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending June 23, 1978.

JHS:rc

Enclosure and Attachments

Designation of Science Laboratories in the Sciences and Mathematics Building (Phase II)

REPORT: It is my privilege to recommend to the Board of Regents that the zoology laboratory, Room 128 of the Sciences and Mathematics Building, be designated as the Walter Carl Roddy Laboratory in memory of the late Dr. Walter Carl Roddy and that the electron microscope laboratory, Room 109 of the Sciences and Mathematics Building, be designated as the William Zuckerman Laboratory in memory of the late Dr. William Zuckerman of Tyler.

Walter Carl Roddy Laboratory

On June 4, 1973 Dr. Walter Carl Roddy became the first biologist to join the Texas Eastern University faculty and will always be remembered for his exuberant personality and vitality for life and everything living. Dr. Roddy was proud of the fact that he was a biologist. Because of this pride and enthusiasm he was able to communicate his love of living things to his students.

Highly respected by his professional colleagues, Dr. Roddy was appointed by the Entomological Society of America to the President's Committee to Advise on Improving Education in Entomology.

On the campus he was the founding sponsor of the Texas Eastern University Chapter of Beta Beta Beta National Biological Society and the university representative chosen to work with the Texas Parks and Wildlife Department in stocking Mike Harvey Lake. He also worked to develop a scientific plan for appropriately caring for the lake as a teaching laboratory.

It is generally believed that the most important legacy a teacher can leave is through his students. Moreover, no one in the teaching profession can receive a higher compliment than a student stating he or she was "the best taught I ever had." This statement has often been repeated in the case of Dr. Roddy. Indeed, his colleagues recognized him as an extremely competent teacher and biologist.

At the time of Dr. Roddy's death on May 12, 1977, the TEU community experienced an irrevocable loss--a tragic loss of friend and colleague. However, many of his ideas incorporated in the design of the Phase II science facilities will continue to serve as a memorial to him and his contribution to Texas Eastern University. It is therefore fitting that the zoology laboratory (Room 128), as it is to be utilized in the teaching of the courses which Dr. Roddy previously taught on our campus, be designated as the Walter Carl Roddy Zoology Laboratory.

BOARD ACTION: That the Board of Regents approve the recommendation of the president that the zoology laboratory (Room 128) of

the Sciences and Mathematics Building be designated as the Walter Carl Roddy Laboratory.

William Zuckerman Laboratory

Dr. William Zuckerman, son of a Rumanian shoemaker, came to the United States of America at the age of six years at which time he and his parents settled on the lower east side of New York City.

As a young man of very modest means, Dr. Zuckerman was confronted with numerous difficulties in his pursuit of education. After completing the seventh grade he was forced to work during the day (for five cents an hour) and attend school at night. He often studied by light of a street lamp or candle because of the lack of electricity, but through his determination he was able to earn his Doctor of Medicine Degree. He later served in both World Wars treating many well-known individuals. Following World War II, he was Chief of Medical Facilities during much of the space research under Werner von Braum and on-the-site development of the lunar vehicle. After his retirement from the Army in 1952, Dr. Zuckerman worked at the East Texas Chest Hospital (now the University of Texas Health Center at Tyler) until his retirement in 1963 at age 70.

During his life Dr. Zuckerman was a firm believer in the American dream; that is, the belief that any man in the United States can set his own goal in life and with work and determination achieve that goal. The \$25,000 contribution given for this laboratory was earned by this man who strived for an education in order to use it to serve others in his chosen field of medicine. It is the wish of Mrs. Zuckerman, who desires to make this \$25,000 contribution to Texas Eastern University, that the funds be utilized to furnish and equip the electron microscope laboratory, Room 109 of the Sciences and Mathematics Building, and that the laboratory be named in memory of Dr. William Zuckerman. Moreover, Mrs. Zuckerman and other family members recognize that through the use of this laboratory, Dr. Zuckerman's labors will continue to serve others.


BOARD ACTION: That the Board of Regents approve the recommendation of the president that the \$25,000 gift from Mrs. William Zuckerman be accepted in memory of her late husband, Dr. William Zuckerman, and that the electron microscope laboratory (Room 109) of the Sciences and Mathematics Building be designated as the William Zuckerman Laboratory.

CONSTRUCTION PROGRESS REPORT
PHASE II
Week Ending: June 23, 1978

SCIENCE/MATH: All masonry work has been completed. The second floor drywall work is essentially complete and tape/bed work is in progress. The elevator shaft at the second floor level has been enclosed. Insulation of first floor steel beams is in progress. First floor drywall work will begin as soon as the steel beams have been insulated. Exterior mechanical work is complete. Duct work is complete. All rough-in plumbing work has been completed except that tied to first floor interior partitions.

BUSINESS: Masonry work continues along the south wall at a reduced pace due to lack of brick masons. First floor duct work is complete and 80 percent complete on the second floor. Welding of steel relief angles on the west side of the building is in progress. Mechanical and electrical work continues on both floors.

SITEWORK: The east/west sidewalk adjacent to Parking Area 9 has been poured except for approximately 120 linear feet. Cleaning and leveling of small islands in Parking Area 9 is in progress. Clearing and leveling of the grounds area immediately south of the Business Building and to the upper lake water level shows good progress.



L. J. Grubbs, P. E.
Director of Physical Plant
and Resident Engineer

LJG/dlw

cc: Dr. James H. Stewart, Jr. ✓
Mr. John R. Sawyer